



MĀORI ARTS INTERNSHIP PROGRAMME (MAI) 2019
“Developing future leaders within Māori arts infrastructure”

HOST ORGANISATION INFORMATION

WHAT IS THE MAI PROGRAMME?

The programme aims to develop future Māori arts managers, professionals and producers, to support the Māori arts infrastructure, and establish pathways for emerging Māori who wish to embark on a career in the arts.

We have six internships available for people who are keen to build administration and management experience – in the arts area of their choice. We are now inviting expressions of interest from suitable organisations that are able to provide the best possible learning environment for our interns.

HOST ORGANISATION REQUIREMENTS

Organisations that submit an expression of interest to become a host organisation in the MAI Programme must first be able to meet the following criteria. Each organisation must:

- Have a dedicated, senior staff member who can mentor the intern during the course of the intern’s 20 week tenure and oversee the work of the intern.
- Be a New Zealand based arts and cultural organisation for example festivals, theatre or dance companies, performing arts venues, archives and art galleries (including galleries that are operated by a Tertiary Education Organisation). Schools and education organisations are not eligible to be hosts.
- Be able to submit a position description which clearly outlines the capabilities that are required for the role and the key tasks and outcomes that are to be achieved when undertaking the role.
- Be aware of the Health and Safety Act 2015 and must have health and safety policies and procedures within their own organisations.

It would be advantageous, if the intern is able to work on a kaupapa Māori event or project during their tenure.

APPLICATIONS AND INFORMATION

Each organisation must submit the following information when applying for the programme:

- A completed Expression of Interest Form which outlines the core requirements to be MAI Programme Host.
- A position description that outlines the core capabilities, key tasks and outcomes for the intern’s role.



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IMPORTANT DATES

Call for Expressions of Interest:	21 December 2018
Applications Close:	01 February 2019
Interview dates:	15-28 February 2019
Confirmation of Host Organisations:	01 March 2019
Intern applications (1st Round):	01 -20 March 2019
Intern applications (2nd Round):	08 -26 April 2019
Placements begin:	06 May 2019 (dates may vary slightly)*
Placement Ends:	30 November 2019 (dates may vary slightly)*
Location:	Nationwide - New Zealand (*Please note that locations may vary and will be dependent on the Host organisation).

***PLEASE NOTE THAT YOU WILL NEED TO ENSURE THAT YOU ARE AVAILABLE DURING THE INTERVIEW DATES AND PLACEMENT DATES.**

HOW DO I APPLY?

To apply email the above information to **Mayet Regala-Rigg** at admin@maoriart.org.nz

APPLICATIONS CLOSE 5.00PM, FRIDAY 01 FEBRUARY 2019

For further information check the **FAQ's** on our website - www.maoriart.org.nz, phone or email Mayet Regala-Rigg at mayet@maoriart.org.nz | 04 801 7914

ABOUT TOI MĀORI AOTEAROA

Toi Māori Aotearoa: Māori Arts New Zealand is a Charitable Trust and an umbrella organisation that supports the development of contemporary Māori arts.

Based in Wellington, Toi Māori Aotearoa is one of New Zealand's leading creative Māori Arts production organisations. The organisation represents 10 national art form committees covering the visual, performing and literary arts. Toi Māori Aotearoa annually produce a wide range of events and activities that includes festivals, exhibitions, performances, publications and workshops that relate to a wide spectrum of Māori art forms.

ABOUT CREATIVE NEW ZEALAND

Creative New Zealand is the national arts development agency developing, investing and advocating for the arts. This internship programme is one of the capability-building initiatives offered by Creative New Zealand to help artists and arts practitioners develop professionally, manage their organisations more effectively and develop audiences and markets for their work.